

**OFFICE OF THE DEAN & PRINCIPAL,
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA
DIST. SAMBALPUR (ODISHA) PIN-768017.
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Tender Call Notice No.345/VIMSAR Burla Dated 18.05.2017

TENDER CALL NOTICE

Sealed Tenders in Two Bid system are invited from the Registered Manufacturer/Distributors/Firms for supply, installation and commissioning of the following items in the VIMSAR Campus so as to reach the office of the undersigned by Regd. Post/Speed Post/Courier Service latest by 08.06.2017 up to 12.30 PM. Which will be opened on 09.06.2017 at 11.30 AM. The details of Specification of products, Terms & Condition, criteria, requirement of documents etc for participating in the Tender process are available in the institute website www.vimsar.ac.in and Sambalpur District Website www.sambalpur.nic.in.

1. Stand Alone Podium
2. Biometrics Attendance System
3. 3 Phase Online UPS 10.0 KVA & 6.0 KVA with 6 Hrs. Backup
4. Air conditioner with Stabilizer 1.5 Ton/2.0 Ton/3.0 Ton
5. Desktop Computer i3, i5 & i7 Processor
6. Multi Function Printer,
7. Furniture


Dean & Principal,
VSSIMSAR, Burla.

Memo No.346/VIMSAR

Dated the 18.05.2017

Copy to the District Information and Public Relation Officer for information. He is requested to take necessary steps for publication of the Tender Notice in one Oriya and One English Daily on 20.05.2017.

Copy submitted to the District Information officer along with the Soft Copy of the Tender Documents for uploading in the District Website for wide circulation.


Dean & Principal,
VSSIMSAR, Burla.

Format of Forwarding Letter: All Desired documents prescribed for Technical Bids are to be attached with)

To

**The Dean & Principal
VIMSAR ,BURLA**

Sub:- Tender for Supply & Installation of _____

Sub: Tender Call Notice No.345/VIMSAR, Dated 18.05.2017

Dear Sir,

With reference to the above Tender Call Notice No.345/VIMSAR, dt.18.05.2017, having examined and understood the instructions, terms and conditions forming part of the Tender, we hereby enclose our offer for _____ (Specify Items).

- We confirm that we have not been disqualified by any Institution/Organization for undertaking such work.
- We further confirm that the offer is in conformity with the terms and conditions as mentioned in the Tender and all required information as per requirement.
- We also confirm that the offer shall remain valid for One year from the date of first purchase order.
- We hereby undertake that **the equipments to be Supplied, and Installed will be brand new including all peripherals and components and that the equipment and its parts are licensed and legally obtained.**
- We understand that the Institute is not bound to accept the offer either in part or in full and that the authority has right to reject the offer in full or in part without assigning any reasons whatsoever.
- We enclose Demand Draft for Rs.10,000/- favoring Dean & Principal, VIMSAR payable at Burla , towards Earnest Money Deposit, details of the same are as under:
 - Demand Draft No. _____/dt. _____ for Rs.10,000/ -

Yours faithfully,

Authorised Signatories

(Name & Designation, seal of the firm)

Date:



Documents to be submitted along with the Technical Bid:- (Check List)

Sl. No.	Nature of Documents	Submitted/ Not Submitted	Page No.	Remarks
1.	Authorization /Manufacturing Certificate			
2.	Registration of Company/ Firm			
3.	Proof of up to date VAT clearance of the Firm			
4.	Copy of PAN Card of the Company/ Proprietor			
5.	Copy of ISO/ISI certificate of the Company/ Product.			
6.	DD for Rs.10,000/- towards EMD pledged in favor of the Dean & Principal			
7.	Product brochure of the manufacturer/s for each item quoted for			
8.	List of Users of the product and performance certificate			
9.	Warranty Period/Extended Warranty policy etc in details			


Dean & Principal,
VSSIMSAR, Burla

TECHNICAL BID (DETAILS OF THE PRODUCT QUOTED)


Sl No	Items as specified in Tender	Detail Specification with Make & Model of individual item Quoted by the Firm/bidder
1.		
2.		
3.		
4.		
5.		



Scope of Work & Technical Bid format

(To be attached to Technical Bid for Podium)

Sl. No.	Specifications and Hardware etc to be installed with the Podium	Compliance Yes/No
1.	Integrated Wooden Podium 18mm Rubber wood Podium size : (LxWxD) 46"x24"x21" Input/output Port at right bottom 2 USB, VGA in & Out, Audio in & Out, LAN, HDMI power socket with on off switch. Platform to keep laptop on top 4" depth Drawer for Accessories Place to keep Mixer Amplifier and microphone Front logo display provision with flexibility to change	
2.	Mixer Amplifier (Bosch/Bose/JBL/Crown/QSC/Studio master)- 120 Wt Freq Response 80Hz to 15kHz, selectable 4 Mics/ Line inputs with one switchable Phantom Power, 1 music source inputs. Distortion <1% at rated output power, External 24v DC/9A supply, speaker output- 4,8,16 ohm & 70-100v	
3.	Wall Mount Speakers (Bosch/Bose/JBL/Crown/QSC/Studio master) – Speaker Power Unit- 3" woofer, 1" Tweeter, Power Rated 20W, SPL: 85db, Frequency response-90hz-20khz, Rated voltage 100V, Power Taping- 20w/10w/5w/2.5w/8 ohm	
4.	Wireless Hand Held Microphones (Bosch/AKG/Shure/Audiotechnica/ Abuja/ Studio master) Receiver :8 Selectable UHF Channels, Double noise squelching circuit to ensure excellent sound quality, LED for Channel information Display, Highly efficient & Low Energy consumption design, Receiver: Single Channel Diversity, Frequency Response: 50Hz – 15 KHz, Polar Pattern (Lapel mic): Cardioid, Output: Balanced XLR/ Unbalanced ¼" Jack, Power Req. (Hand mic): 2 x 1.5V AA Pencil Cells, Receiver: 240V AC 50Hz for AC Adaptor Supplied with the set.	
5.	Wireless Lapel Microphones (Bosch/AKG/Shure/Audiotechnica/Abuja/Studio master) Receiver :8 Selectable UHF Channels, Double noise squelching circuit to ensure excellent sound quality, LED for Channel information Display, Highly efficient & Low Energy consumption design, Receiver: Single Channel Diversity, Frequency Response: 50Hz – 15 KHz, Polar Pattern (Lapel mic): Cardioid, Output: Balanced XLR/ Unbalanced ¼" Jack, Power Req. (Lapel mic): 2 x 1.5V AA Pencil Cells, Receiver: 240V AC 50Hz for AC Adaptor Supplied with the set.	
6.	OEM tender specific authorization is must for Podium and Audio System for support during warranty and AMC else the bid will be summarily rejected.	
7.	The Podium must be compatible with Desktop/Laptop/Android/Bluetooth/Wireless and must have provision for expansion in Nos. in Speakers.	



Dean & Principal,
VIMSAR, Burla.

Scope of Work & Technical Bid format

(To be attached to Technical Bid for Biometric Attendance System)


The specification and scope of operation for supply and installation of Biometrics Attendance System in VIMSAR .

OPTICAL FINGERPRINT AND CARD BASED TIME-ATTENDANCE		
CATEGORY	Parameters (Hardware)	Technical Details
GENERAL	Credential Support	Finger, Card, and PIN
	Display	128 x 64 Dot Matrix Display
	Keypad	16 Touch Sense Keys
CAPACITY	User Capacity	5,000 (Max. 9600 in 1:N Mode)
	Cards Per User	Up to 2
	Event Buffer	5,00,000
COMMUNICATION	Mobile Broadband	Yes (3G/4G Support)
	RS-485	Yes (115.2 Kbps)
	Ethernet	Yes (10/100 Mbps on Ethernet)
INTERFACES	USB	2 USB Ports (1 for Data Transfer and 1 for 3G/4G Dongle)
AUDIO-VISUAL	Buzzer	Yes
	LED	4 LEDs (Status, Alarm, Allowed, Denied)
ENVIRONMENTAL	Humidity	5% to 85% RH Non-Condensing
	Certification	CE and RoHS
SENSOR SPECIFICATIONS	Sensing area	15.9mm x 17.9mm (0.62" x 0.70")
	Sensor Technology	Suprema Optical Sensor
	Image Resolution in DPI	500
	Identification Time	< 1sec
	Verification Time	< 1sec (less than 3000 templates)
	Fingerprint Module	ISO 19794-2 Compliant


Dean & Principal,
VIMSAR, Burla.

OTHERS DESIRED FEATURES & FACILITIES IN BIOMETRIC ATTENDANCE SYSTEM :-

- Facilitates superlative range of flexible functions such as Multiple Organizations, Late-In, Early-Out Policy, Overtime Policy, Absenteeism Policy, Multiple Holidays, Holiday Schedules, Manual Entry and corrections of Entry-Exit Events and Attendance Summary
- Allows to create multiple branches, department, sections, designations, grades and categories
- Offers the leave management module covering different leave type creation, organization-wise leaves, leave request and approvals, leave balance management, leave accumulation and carry forward option and leave encashment option for organized leave management
- Sends SMS / Email alerts for various pre-defined events such as User Events, Leave Application, Leave Approval/Rejection, Monthly Attendance, and Missing In/Out Punch to multiple users automatically on the occurrence of any such events.
- Allows seamless integration with third party Payroll, HRM, Tally, SAP, ERP, Active Directory, etc.
- Send customized SMS and email messages to announce gatherings, meetings, latest news, changed rules, etc.
- Provides User License for 5000 Users (expandable up to 10 lakh)
- Built on 3-Tier, .NET Platform with MS-SQL and Oracle database, expandable and modular without change in the hardware.
- Supports automatic template distribution of credentials viz. palm vein, fingerprint, and RFID card
- Offers virtual message board facility for posting daily notices, news, announcements
- Provides user enrolment management software module with user photograph upload facility, user verification functionality, mass enrolment functionality, user name and ID search functionality, etc.
- Installation and configuration of Biometric Based Attendance Monitoring System (BBAMS) and Security Surveillance System with IP/web based access.
- The products must be ISO/ISI certified.
- To deploy a full-fledged 'Time Attendance System' for all the employees using biometric finger print & RFID card sensors at different locations.
- Basic Customization of the solution as per the need of VIMSAR
- Configuration of all the units with the finger prints of all employees.
- Provision of Data Storage for 6 weeks.
- Provision for corresponding daily, weekly, monthly statement of Attendance and Departure report by mail in PDF, Excel format to the designated mail ids daily at 11.00 AM and 5.15 PM with color highlighting of unusual .
- Report on Late attendance and early departure.
- Biometrics Attendance management is to be linked with the salary bills of the employees.
- The training to manage the BBAMS and related software to VIMSAR personnel at the premises.
- Others as per requirement for periodical maintenance and troubleshooting.


Dean & Principal,
VIMSAR, Burla.

Scope of Work & Technical Bid format

(To be attached to Technical Bid for Online UPS 10 KVA)

Sl. No.	Specifications	Compliance Yes/No
1.	3 Phase Online UPS 10.0 KVA (Branded) with SMF Battery (Branded) 6 Hours Backup The UPS shall operate as an online system in the following modes: a) Normal, b)Battery, c)Recharge, d)Bypass:	

Technical Specification of Air conditioner with Stabilizer 2 Ton

- | | |
|------------------------------------|-----------------------------------|
| 1. Make | - Blue star/Carrier/Hitachi |
| 2. Type | - Split |
| 3. Capacity | - 1.5 Ton/ 2.0 Ton/3.0 Ton |
| 4. BEE Star Rating | - 3 Star |
| 5. Compressor | - Rotary |
| 6. Condenser | - 100% Copper |
| 7. Ambient Temp | - 50° C |
| 8. Compressor Warranty | - 5 Years |
| 9. OD Unit Condenser Coil Warranty | - 5 Years |

Technical Specification of Desk Top Computer

- | | |
|---------------------|--|
| 1. Make | - Dell/HP |
| 2. Processor | - i3, i5 & i7 (7 th Gen) 32 bit |
| 3. RAM | - 8.0 GB |
| 4. HDD | - 1 TB |
| 5. DVDRW | - Available |
| 6. Operating System | -Window- 10 (Professional Genuine) |
| 7. Monitor | - 22" |

Technical Specification of Multi Function (All-in-One) Printer

- | | |
|------------------|---|
| 1. Make | - Dell/HP/Canon |
| 2. Type/Features | - Color/Black & White/Auto Duplex/
Networking/Fax/Copier |

Furniture (Branded Only)

- | | |
|-------------------------------|-----------------|
| 1. Executive Chair | - Revolving |
| 2. Executive Chair | - Revolving |
| 3. Office Chair | - Revolving |
| 4. Visitors Chair with arms | - Non-Revolving |
| 5. Conference Chair with arms | - Non-Revolving |
| 6. Conference Hall Table | - 20 Seater |
| 7. Patient Waiting Bench | - 4 seater |
| 8. Lab Stool | - Revolving |
| 9. Patient Observation Stool | - Non-Revolving |
| 10.Storage Almirah | - Steel |
| 11.File Storage Rack | - Steel |



Financial Bid (Pl. Seal the document in the cover of Financial Bid Separately) Prices of items must not be mentioned in Technical Bids, failing which the Tender will be rejected out rightly.

Sl No	Items as specified in Tender	Specification of items Quoted by the Firm/bidder with Make & Model (Material/Hardware etc fitted)	Price in Indian Rupees Per unit	Taxes as applicable to be mentioned separately	Total Cost of the item inclusive of all Taxes	AMC in Indian Rupees After warranty period	CMC in Indian Rupees After warranty period
1							
2							
3							
4							
5							
6							
7							
8							
9	Any other						



TERMS & CONDITIONS OF THE TENDER CALL NOTICE NO. 345/DT.18.05.2017

(Please read the Terms & Condition carefully before filing the bid)

01. The Tender is invited in 02 (Two) Bids manner. The Technical Bids should contain all the desired documents, Brochures, certificates etc in a single sealed envelop with superscribing "TECHNICAL BID FOR _____" on the top of the envelop. Accordingly the Financial Bid containing Price of the item, Taxes and other charges as admissible should be contained in a separate sealed envelop with superscribing "FINANCIAL BID FOR _____" on the top of the envelop. Both the Technical and Financial Bids should be packed in a sealed single envelop addressed to the Dean & Principal, VIMSAR, Burla duly superscribed as TENDER FOR _____" on the top of the envelop.
02. The Technical bid will be opened first and evaluated. In case the bidder qualifies technically then only his commercial bid will be considered
03. EMD of Rs 10,000/- in the form of FD/DD/Bankers Cheque must be attached with the technical bid. Bidder registered with DGS&D, NSIC or MSME are exempted from EMD. However they must attached a proof of registration with the technical bid to claim exemption. The amount of E.M.D. is refundable to unsuccessful bidders on completion of tender process without any interest. The tenderer must sign on the reverse of the DD with seal of the firm.
04. The bidder must have an experience of executing a similar work of minimum Rs 7 lacs or two work of 5 lacs each within the last three years. The order copy and feedback/certificate on performance and service from the users must be attached with the Technical bids
05. The tender is for the complete system having sub-systems and is to be implemented as a turnkey solution without any additional cost. Therefore, the work will be awarded to the overall lowest bidder on turnkey basis (For specific Items only where applicable)
06. Tender specific authorization from the Original Equipment Manufacturer (OEM) for Podium and the Audio System be attached for OEM support against warranty and AMC else the bid will be summarily rejected.
07. Further, the acceptable Makes have been indicated against certain systems in the technical specifications. The bidder must clearly mention selected Make and model in the technical bid. Unapproved makes will not be considered.
08. Any complaint lodged by the user must be addressed with maximum 72 hours of reporting.
09. The last date of receipt of the tender is **08.06.2017** till **12.00 Noon** by Registered post/Speed post/Courier only. The Technical Bid will be opened on **09.06.2017 at 11.30 AM** in the office chamber of the undersigned. The tender participating firm or their representatives may be present at the time of opening of the Technical Bid. If they fail to attend at the time of opening it may not be taken as a bar for the authority/committee to carry out the process.
10. The delivery the items will be made on F.O.R. basis at Veer Surendra Sai Institute of Medical Sciences & Research, Burla within 15 days from the date of receipt of Purchase Order.
11. The bidder must be a Registered Manufacturer/Distributor/Firm for the products.
12. The firm must submit up to date VAT Clearance certificate in Form- 612, & PAN Number
13. The bidder shall furnish literature, brochure/ leaflet of the manufacturer of the products. with the Technical Bid.
14. The undersigned/Committee reserves the right to accept in full or part or reject any or all the tenders without assigning any reason thereof.
15. The validity of the tender should be one year from the date of submission of the tender.
16. The tender is for the complete system having sub-systems and is to be implemented as a turnkey solution without any additional cost. Therefore, the work will be awarded to the overall lowest bidder on turnkey basis.
17. The technical specifications mentioned in this tender are the minimum acceptable specifications. Bidders may offer higher/better specifications but not the lower ones. It must be duly supported with the original technical literature for examination by the committee, else the bid will be rejected.



18. Tender specific authorization from the Original Equipment Manufacturer (OEM) for Podium and the Audio System be attached for OEM support against warranty and AMC else the bid will be summarily rejected.
19. Further, the acceptable Makes have been indicated against certain systems in the technical specifications. The bidder must clearly mention selected Make and model in the technical bid. Unapproved makes will not be considered.
20. The Bidder has to submit a list of users of their products and performance certificate on products and company during last two years.
21. An Agreement may be signed by the selected firm to undertake after sale service within 72 Hours on receipt of complaint.
22. Terms and Conditions of the firm for AMC.(For Specific Items where applicable)
23. The list of documents submitted must be reflected individually in the 1st page as contents page of the Technical Bid & Financial Bid..
24. All the pages of the tender documents should be submitted with a covering letter of the Firm/Company with page numbering and signature in each page.
25. The purchase order of furniture will be awarded to the selected firm in lot.
26. Legal procedures if any will be within the jurisdiction of Sambalpur district.



Dean & Principal,
VSSIMSAR, Burla