

ADMISSION FOLDER: MBBS-2017



Veer Surendra Sai Institute of Medical Sciences & Research
Ayurvihar, Burla, Sambalpur, Odisha, India-768017
www.vimsar.ac.in/vssmcburlaorissa@gmail.com



AIQ :::: SQ

Name of Candidate.....

NEET Roll No..... NEET General Rank

Reservation Category: GENERAL SC ST OBC PH GC ES

Phase	Institute Admitted at	Admission Date	Relieve Date	Resignation Date
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AIQ-Round-I

AIQ-Round-II

SQ-Round-I

SQ-Round-II

SQ-Spot

Final Status



MBBS STUDENT'S BIODATA

1. Name of the Student : [block letters]

2. Gender :

3. Course :

4. Admission year :

5. University Roll :

6. Date of Birth :

7. Blood Group :

8. Father's Name :

9. Mother's Name :

10. Caste (Sub-caste)/Tribe:

11. Occupation of Father :

12. Occupation of Mother :

13. Annual Income of father as per record:

14. Permanent Address:

Vill/Town..... P.O.....P.S.....
Dist.....State..... Pin.....

15. Present Communication Address:

Vill/Town..... P.O.....P.S.....
Dist.....State.....Pin.....

16. Contact details of Student:

Cell No..... Mail Id.....

17. Contact details of Father/ Guardian:

Land LineCellMail Id.....

18. Qualifying Examination Details:

Examination.....Year of Passing:..... State.....

College.....University.....

19. Bank Accounts details for fees refund:

Accounts Number.....Bank.....

Branch..... IFSC Code.....

Signature of Student...../Date:.....

Recent passport Color
Photograph

(only staple don't
paste)

MBBS STUDENT'S BIODATA for I-Card

1. Name of the Student : [block letters]

2. Gender :

3. Course :

4. Admission year :

5. University Roll :

6. Date of Birth :

7. Blood Group :

8. Father's Name :

9. Mother's Name :

10. Caste (Sub-caste)/Tribe:

11. Occupation of Father :

12. Occupation of Mother :

13. Annual Income of father as per record:

14. Permanent Address:

Vill/Town..... P.O.....P.S.....
Dist.....State..... Pin.....

15. Present Communication Address:

Vill/Town..... P.O.....P.S.....
Dist.....State.....Pin.....

16. Contact details of Student:

Cell No..... Mail Id.....

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Land LineCellMail Id.....

18. Qualifying Examination Details:

Examination.....Year of Passing:..... State.....

College.....University.....

19. Bank Accounts details for fees refund:

Accounts Number.....Bank.....

Branch..... IFSC Code.....

Signature of Student...../Date:.....

Recent passport Color
Photograph

(only staple don't
paste)

DOCUMENT SUBMISSION CHECK LIST

Sl.No.	Documents [Tick at appropriate box on the right column]	Yes	No
One set original & one set self-signed photocopies			
1	NEET Admit Card		
2	NEET Rank Letter		
3	Online generated Self-declaration Slip [only for AP-TL-JK natives]		
4	Provisional Allotment Letter		
5	Relieving Letter [applicable for second round]		
6	HSC Certificate		
7	+2 Pass Certificate		
8	+2 Mark Sheet		
9	Transfer Certificate/College Leaving Certificate		
10	Conduct Certificate		
11	Four passport size color photographs signed at the back		
12	Reservation Certificate[ST/SC/OBC/PH/GC/ES]		
13	Medical Fitness certificate by Institute Medical Board		
14	Undertaking against Ragging		
15	Undertaking towards 2nd round counseling, Deficient documents, institute rules		
16	DD towards Admission Fees for Rs.30,000/- in favour of 'Dean & Principal, VSS Medical College, Burla' self signed at the back with NEET Roll Number. DD no _____/Dated _____		
17	Any other document[mention]		

Declaration:

1. I am submitting herewith the documents as Listed above in Original along with self-signed photocopy of each for verification and institutional custody for admission in to MBBS course during the year 2016-17 at Veer Surendra Sai Institute of Medical sciences & Research, Burla.

2. I undertake that in case I am found to have submitted forged documents at the time of admission then my admission to the course will stand cancelled and I shall be entitled to legal action as deemed proper.

.....
Signature of the Candidate

NEET Roll Number-.....

Name.....

Date.....

UNDERTAKING

I. WILLINGNESS TOWARDS UP GRADATION DURING COUNSELING

I do express my willingness to participate in SECOND ROUND of NEET counseling for up gradation.

II. UNDERTAKING TOWARDS TIME BOUND SUBMISSION OF DEFICIENT DOCUMENTS

I do hereby undertake to produce the following deficient documents within a time limit ofdays failing which my conditional admission into the course will stand cancelled and I shall forfeit my claim for admission into the college.

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

III. UNDERTAKING TOWARDS CONDUCT AND DISCIPLINE

I do hereby undertake that:

- a. *I will attend all theory and practical classes in all subjects of MBBS course regularly.*
- b. *If I fail to attend the required number of classes as per MCI norm, (i.e. 75% in both theory and practical), the Head of the Department will not be held responsible for shortage of attendance and consequent non eligibility to the sent up for university examination.*
- c. *I will not put any undue pressure on the Head of the department or Dean & principal, VIMSAR, for taking extra classes to make up for my attendance shortage due to reasons whatsoever.*
- d. *I will appear in the internal assessment tests and University Examination as notified by the authorities and will never adopt pressure tactics to shift the examination.*
- e. *I will abide by the prevalent rules and regulation of the college, hostel and hospital .*

Full Signature of candidate/Date.....

Signature of Father/Legal Guardian...../Date.....

[Name.....Relationship.....]

UNDERTAKING AGAINST RAGGING

I. UNDERTAKING BY THE STUDENT

1. I,.....
S/o. D/o. of Mr./Mrs./Ms.....,
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.
2. I have read/received a copy of the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
3. I hereby undertake that-
 - a. I will not indulge in any behaviour or act that may come under the definition of ragging,
 - b. I will not participate in or abet or propagate ragging in any form,
 - c. I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signature...../date.....

II. UNDERTAKING BY PARENT/GUARDIAN

1. I,.....
F/o. M/o. G/o....., have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signature...../Date.....



Medical Board Report

We have examined the following candidate for Physical Fitness for Admission into MBBS Course and the findings are as noted below.

1. Name
2. Father's Name.....
3. Age..... Sex.....Weight.....kg. Height.....cm
4. Personal Marks of identification:
 - i.....
 - ii.....
5. Vitals: HR-.....bpm RR-.....bpm BP-.....mmHg TMP.....degrees C.
6. General Examination:.....
7. Cardiovascular System:
8. Respiratory System:.....
9. Central Nervous System :.....
10. Gastro-intestinal System:.....
11. Vision:.....
12. Hearing:
13. Genitourinary System :.....
14. Locomotor System:.....
15. Any Other Disability/observations:.....

REMARKS: The Candidate is medically fit/unfit for admission into MBBS course.

Gen. Medicine	Gen. Surgery	Ophthalmology	Orthopedics	ENT	OG[(For Girls]
Fit/ Not Fit	Fit/ Not Fit	Fit/ Not Fit	Fit/ Not Fit	Fit/ Not Fit	Fit/ Not Fit
..... Consultant [AP or Senior] Gen. Med. Opd. VIMSAR Name- Desgn- Seal Consultant [AP or Senior] Gen.Surg.Opd VIMSAR Name- Desgn- Seal Consultant [AP or Senior] Eye opd VIMSAR Name- Desgn- Seal Consultant [AP or Senior] Ortho opd VIMSAR Name- Desgn- Seal Consultant [AP or Senior] ENT opd VIMSAR Name- Desgn- Seal Consultant [AP or Senior] OG opd VIMSAR Name- Desgn- Seal



SCRUTINY SHEET

Name.....DOB [DD/MM/YY]...../...../.....

Category: **GEN** **ST** **SC** **OBC** **PH** **ES** **GC**

Sl. No.	Document Submitted [original-one set & self-signed photocopy-one set)	Verified and Authenticated
1.	NEET Admit Card [Roll No _____]	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	NEET Rank Letter [NEET Common Rank _____]	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Online Generated Self-declaration Slip [only for AP-TL-JK natives][Verified online- yes/no]	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Provisional Allotment Letter	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Relieving Letter (if applicable) [applicable for second round]	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	HSC Certificate(DOB _____) [AIQ: For GENERAL 08.05.1992 to 01.01.2001 /For SC-ST-OBC 08.05.1987 to 01.01.2001]/State Quota-not before 01.01.2001]	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	+2 Pass Certificate [P <input type="checkbox"/> C <input type="checkbox"/> B/BT <input type="checkbox"/> E <input type="checkbox"/>]	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	+2 Mark Sheet [GEN- 50% in PCB aggregate/GEN-PH-45%/SC-ST-OBC/SC-ST-OBC-PH-40%] PCB Secured Marks : out of=%	Yes <input type="checkbox"/> No <input type="checkbox"/>
9.	Transfer Certificate/College Leaving Certificate	Yes <input type="checkbox"/> No <input type="checkbox"/>
10.	Conduct Certificate from last college/school	Yes <input type="checkbox"/> No <input type="checkbox"/>
11.	Four passport size color photographs signed at the back	Yes <input type="checkbox"/> No <input type="checkbox"/>
12.	Reservation Certificate(ST/SC/OBC/PH/GC/ES) Mention: _____ Issued by native state- yes/no [OBC status verified from Central OBC List online-yes/no]	Yes <input type="checkbox"/> No <input type="checkbox"/>
13.	Medical Fitness Certificate by Institute Medical Board [declared Fit-Yes/No]	Yes <input type="checkbox"/> No <input type="checkbox"/>
14.	Undertaking against Ragging[submitted or not]	Yes <input type="checkbox"/> No <input type="checkbox"/>
15.	Undertaking towards 2nd round counseling, Deficient documents, institute rules[submitted or not]	Yes <input type="checkbox"/> No <input type="checkbox"/>
16.	DD towards Admission Fees for Rs.30,000/- in favour of 'Dean & Principal, VSS Medical College, Burla' self signed at the back with NEET Roll Number.DD no _____/Dated _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
17.	Other documents if any [Mention] _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

DEFICIENCY IF ANY..

Eligible for Admission / Not Eligible for Admission

ADMISSION OFFICER...../Dt.....

ADMISSION NODAL OFFICER...../Dt.....

Admission Allowed /Admission Disallowed

DEAN & PRINCIPAL/VIMSAR

Reference- Admission Register Serial number Register page..... date.....

Signature of Education Clerk.....Signature of Bursar.....



DOCUMENT RETENTION CERTIFICATE

[Office copy]

Sl.no.	Documents in ORIGINAL	[Tick at appropriate box on the right column]	Yes	No
1	Provisional Allotment Letter			
2	Online generated Self-declaration Slip [only for AP-TL-JK natives]			
3	Relieving Letter [applicable for second round]			
4	HSC Certificate			
5	+2 Pass Certificate			
6	+2 Mark Sheet			
7	Transfer Certificate/College Leaving Certificate			
8	Conduct Certificate			
9	Reservation Certificate (ST/SC/OBC/PH/GC/ES)			
10	Any other desired.....mention			

RECEIPT

Certified that the Original documents (as enlisted above) submitted by the candidate Name. _____ NEET Rank. _____ during admission is kept in the custody of this office till the MBBS study is complete or the candidate gets relieved or resigns from the course.

Signature of Office Clerk

Signature of Bursar



Institute Profile

College Code/ College :	OR03 VSS Institute of Medical Sciences & Research [formerly VSS Medical College]
State:	Odisha
Name of College:	Veer Surendra Sai Institute of Medical Sciences & Research(VIMSAR)
Address of College:	AYURVIHAR, Burla, Dist- Sambalpur
State/Pin Code:	Odisha/ 768017
Name of Affiliated University:	Sambalpur University
Session Start Date:	04.08.2017
Orientation Class Date	01.09.2017
Annual Admission Fee for AIQ/SQ Candidate to be paid at the time of admission :	Rs.30,000 /- (as demand draft drawn in favour of "Dean & Principal, VSS Medical College, Burla", Payable at SBI, Burla,)
Hostel facility:	ALL - on Merit
Annual Hostel dues :	Rs.10,000/-[Mess/Uniform/Record charges extra]
Fees to be deducted in case of re-allocation in subsequent AIQ Round :	Rs.3000/-
Fees to be reimbursed in case candidate resigns during admission window period.[Usual Time period of reimbursement-120 days]	Rs.27,000/-
Fees to be reimbursed in case candidate resigns after admission window period.	Rs.0
The amount of fine to be given in case candidate resign after the end of admission procedure :	Rs. 1,00,000/- (Rupees 1 Lakh only)
Institute Working hours and holidays:	Admission will be conducted from 9am till 5pm during admission window except on Aug-15.
Contacts:	Mr. Debarchan Pradhan-Edu-Clerk:9583531372 Mr. Mukteswar Bhoi,Bursar:9437558108 Institute Office : 06632430768

DOCUMENT RETENTION CERTIFICATE

[student's copy]

Sl.no.	Documents in ORIGINAL	[Tick at appropriate box on the right column]	Yes	No
1	Provisional Allotment Letter			
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3	Relieving Letter [applicable for second round]			
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Signature of Office Clerk

Signature of Bursar



Institute Admission Procedure Steps

1. Report at **ADMISSION DESK** at Education Section @ Edu-Clerk Mr. D. Pradhan.
2. Put Signature in the **ATTENDANCE SHEET** and collect **INSTITUTE ADMISSION FOLDER**.
3. Fill up the relevant pages of **ADMISSION FOLDER** including the cover page.
4. **DEPOSIT THE DOCUMENTS** in original along with self-signed photocopies as listed in document submission form.
5. Proceed to **OPD BLOCK OF HOSPITAL** for Medical Fitness Test.
6. Go to **DOCUMENT VERIFICATION DESK**.
7. Report for **ONLINE ADMISSION AT COMPUTER DESK**.
8. Deposit the **DD TOWARDS ADMISSION FEES**.
9. Sign in the Admission Register.
10. Receive in original the following papers from the office before Leaving:
 - a. Admission Letter Duly Signed By The College Authorities.
 - b. Original Document Retention Certificate.
 - c. Original Fee Receipt

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